

Application Document

for

Empanelment of State Monitoring Consultants

Ref. No. 03/ ARM&QM/ Working Group/ Vol-I

POWER FINANCE CORPORATION LIMITED

(An ISO 9001:2015 Certified Company)

(A Govt. of India Undertaking)

**Corp. Office: Urjanidhi, 1 Barakhamba Lane, Connaught Place,
New Delhi-110001, India**

1. Introduction

Power Finance Corporation Ltd. (PFC) invites application from retired employees from Central or State Sector Power Utilities/ Departments / PSUs for empanelment as State Monitoring Consultants (SMCs) for monitoring of State Sector Projects funded by PFC.

Interested applicants qualifying minimum eligibility criteria will be further evaluated as per criteria specified at sr. no. 5. Selected candidates shall liaison with State Sector utilities for monitoring loan portfolio of PFC in State Sector as per PFC requirement.

No further discussion/ interface will be granted to applicants whose applications have been disqualified. PFC reserves the right to accept or reject any or all the applications without assigning any reason whatsoever.

2. Important Dates

Issue of Application Document at www.pfcindia.com	11-Oct-2018 at 1730 hours
Last Date for Receipt of duly filled Application Document	5-Nov-2018 up to 1730 hours
Place of submission of document	Power Finance Corporation Ltd. Urjanidhi, 1, Barakhamba Lane, Connaught Place, New Delhi-110001, India
Address for communication	Ms. Shehla Sadaf, DGM (ARM&QM) Tel : 011-23456527 Email ID: shehla_sadaf@pfcindia.com

3. Scope of Work

- 1) State Monitoring Consultant (SMC) shall facilitate in monitoring physical progress of projects as per schedule (includes visits to project sites), identify hurdles and suggest measures required thereof for implementation of project(s) as per schedule.
- 2) SMC shall facilitate in obtaining required reports / information from state utilities and submit report as & when required by PFC.
- 3) SMC shall liaison between State sector utilities & PFC.
- 4) SMC shall coordinate with borrower for visits of PFC officials to utility offices / project sites.
- 5) SMC shall facilitate any other requirement of PFC pertaining to project monitoring.

Detailed scope of work shall be provided at the time of appointment along with Terms & Conditions.

4. Minimum Eligibility Criteria

- 1) Retired employees from Central or State Sector Power Utilities/ Departments / PSUs.
- 2) Minimum 15 years' experience in power sector in relevant areas viz. Technical/Project monitoring/Project execution.
- 3) Should have worked at a post of CE (or equivalent) or above for a minimum period of 1 year.
- 4) Should have relevant experience in the State in which he/she intends to work in.
- 5) Should be medically fit to carry out the assignment (a self-certification to be provided in this regard).
- 6) Should be below the age of 63 years on the last date for receipt of application.

5. Evaluation Criteria

Applicants fulfilling minimum eligibility criteria may be further evaluated as under:

S. No.	Parameter	Inputs (Duly fill information as applicable)	Supporting Documents
1.	Total power sector experience	_____ Years	<ul style="list-style-type: none"> • Resume (restricted to 4 pages) • Relieving orders / Transfer orders
2.	Experience in the project type	Generation ____Years Transmission ____Years Distribution ____Years	<ul style="list-style-type: none"> • Resume (restricted to 4 pages)
3.	Experience in power sector in mentioned preferred state*	Preferred State _____ Experience in Preferred State _____Years	<ul style="list-style-type: none"> • Resume (restricted to 4 pages) • Relieving orders / Transfer orders
4.	Position held at superannuation e.g. Chairman/MD/Dir/ ED/Chief Engineer	_____	<ul style="list-style-type: none"> • Relieving Order / Service Certificate / equivalent
5.	Ability to read / speak /write in local language fluently	Yes/No	<ul style="list-style-type: none"> • Self-certification

*The applicants must mention one state as “preferred state” where he/she has experience and provide details of their professional experience in that state. He/She would be eligible for assignments in mentioned preferred state only.

Details of work experience to be provided in format as prescribed in Form-II

6. General Instructions

- 1) The empanelment is on contract basis and not against any permanent vacancy. The empanelment may not be construed as final appointment. The appointment does not entitle any candidate to claim for permanent employment.
- 2) Only Indian nationals are eligible to apply.
- 3) PFC reserves the right to reject the application process and / or selection process thereunder.
- 4) Initial appointment would be for one year, which may be extended based on requirement of PFC.
- 5) The candidate should have phone, computer / laptop & internet connectivity to work on their own from any place in India and shall not be provided with any secretarial assistance.
- 6) PFC reserves the right to seek any supporting / additional document for evaluation as per requirement.

7. Payment Terms

- 1) Monthly monetary ceiling at Rs. 62,400/- for post of Chief Engineer / equivalent with enhanced rate of 5% of daily rate at each subsequent higher level.
- 2) For personnel who are not from State Power Utilities (i.e. personnel from PSUs/CPSUs), monthly monetary ceiling shall be based on equivalent level in PFC.
- 3) Other benefits such as HRA, reimbursement for expenditure for local travel, TA / DA for official travel, reimbursements towards monthly rentals and call charges in respect of mobile & data card for internet shall be provided as applicable.

8. Submission of Application

Applicant is requested to submit hard copy of duly filled application document including forms and supporting documents in a sealed envelope addressed to Ms. Shehla Sadaf, DGM (ARM&QM) at registered office of PFC by hand / post / courier. Last date of receipt of application is 5-Nov-2018 up to 1730 hours.

Any application received after last date of submission will not be accepted.

9. Acceptance of Terms

I hereby confirm that I have read and accepted provisions & terms of the application document. Further, I certify that all the particulars given above are correct and true to the best of my knowledge.

Thanking you.

Yours faithfully,

Signature.....

Name.....

Date.....

Place.....

Applicant's Information

S.No	Particulars	:	Details
1	Name of Applicant	:	
2	Gender	:	
3	Date of Birth	:	
4	E-mail Address	:	
5	Telephone/Mobile No.	:	
6	Address (permanent)	:	
7	Address (for correspondence)	:	
8	Documents enclosed i) ID proof for DoB ii) Documents required for evaluation criteria iii) Detailed work experience as specified in Form – II along with CV iv) Self-certification for medical fitness	:	

Details of Work Experience

Sr. No.	Name of Central or State Sector Power Utility / Department / PSU	Designation	Area of Experience (e.g. Technical/Project Monitoring/ Project Execution)	Location	Duration (from-to)

Notes:

1. Kindly enclose your Resume (restricted to 4 pages only) with detailed information in reverse order for every relevant employment held.